

Minutes: Leesburg Planning Commission January 16, 2003

The Leesburg Planning Commission met on Thursday, January 16, 2003 at 7:00 p.m. in the Council Chambers at 25 West Market Street, Leesburg, VA. Staff members present for the meeting were Susan Swift, and Jennifer Moore.

CALL TO ORDER:

The meeting was called to order at 7:04 p.m.

ROLL CALL:

Present: Chairman Cliff Vaughan
Commissioner Clem
Commissioner Werner – 8:05
Commissioner Kennedy
Commissioner Bangert
Commissioner Dubè
Councilmember Umstatt
Commissioner Hoover – 8:15

ADOPTION OF MINUTES:

Commissioner Kennedy made a motion to approve the minutes of December 19, 2002.

Motion: Kennedy
Second: Clem
Carried: 5-0

REMARKS BY PETITIONERS

None

PUBLIC HEARINGS:

None

SUBDIVISION AND LAND DEVELOPMENT:

None

ZONING

None

COMPREHENSIVE PLANNING:

ZM #2002-03 CONCEPT PLAN AND PROFFER AMENDMENT FOR THE CHURCH OF JESUS CHRIST OF LATTER DAY SAINTS – Susan Swift, Director of Planning and Zoning

Ms. Swift presented this application to the Commission.

Mr. Pete Dolan, representative for the applicant came forward to speak and to answer any questions from the Commission.

Commissioner Clem made a motion to approve the application as submitted by staff.

Motion: Clem
Second: Kennedy
Carried: 5-0

COUNCIL REPRESENTATIVE'S REPORT:

Mayor Umstattd stated that the Red Cross is in negotiations with Loudoun Hospital Center to house its operation at the former hospital site on Cornwall Street.

Mayor Umstattd also discussed a townhouse community that may be built between Food Lion and the condos at Gateway.

Mayor Umstattd stated that she met with a representative for Costco and they are planning on opening in September. She stated that she also spoke with the new owner of the Virginia Kitchen and he plans on putting in an Italian Restaurant.

STAFF AND COMMITTEE REPORTS:

Commissioner Kennedy reported on the Economic Development Committee meeting and retreat.

OLD AND NEW BUSINESS:

Retreat Update – Ms. Swift handed out information regarding a facilitator that the Commission may want to consider for their retreat, his name is Milton Herd. Ms. Swift asked the Commission to look over the information and get back with her as to whether they want to use Mr. Herd or wait to hear from Mr. Chandler.

The Commission decided that they would hold their retreat on March 8th and they are to respond to Ms. Swift with ideas on the retreat by January 27th.

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Comprehensive Plan Update – The Commission discussed this item at great length and decided to table the discussion.

Motion: Clem
Second: Kennedy
Carried: 5-0

Zoning Map – Schedule/Adoption – Ms. Swift presented the Commission with a memo from the Zoning Administrator regarding the schedule.

Election of Officers – Commissioner Kennedy made a motion to approve Cliff Vaughan as Chairman of the Planning Commission.

Motion: Kennedy
Second: Clem
Carried: 6-0

Commissioner Kennedy made a motion to approve Jim Clem as Vice Chairman.

Motion: Kennedy
Second: Dube
Carried: 6-0

Commissioner Kennedy made a motion to approve Lyle Werner as Parliamentarian.

Motion: Kennedy
Second: Clem
Carried: 6-0

Change to Bylaws – Commissioner Kennedy made a motion to approve changes to the Planning Commissions bylaws.

Motion: Kennedy
Second: Dube
Carried: 6-0

Appointment to Environmental Advisory Committee – Commissioner Werner made a motion to appoint Bridget Bangert as the Planning Commission representative to the Environmental Advisory Committee.

Motion: Werner
Second: Kennedy
Carried: 6-0

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Appointments to various Boards and Committees (Board of Architectural Review, Economic Development Committee, Residential Traffic Committee) –
The Commission decided to let those serving continue to serve.

Board of Architectural Review – Cliff Vaughan
Economic Development Committee – Dave Kennedy
Residential Traffic Committee – Lyle Werner

Commissioner Kennedy brought up a discussion regarding appointing two Planning Commissioners to the Urban Growth Area Study group. After much discussion, Commission Bangert made a motion to appoint two members of the Planning Commission to the group.

Motion: Bangert
Second: Kennedy
Failed: 2-5

ADJOURNMENT:

There being no further business the meeting adjourned at 8:45 p.m.

PREPARED BY:

APPROVED BY:

Jennifer Moore, Commission Clerk

Cliff Vaughan, Chairman